

MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT BOARD MINUTES

January 25, 2016

The regular meeting of the Board of Trustees, Manhattan-Elwood Public Library District was called to order at 4:30 p.m.

ROLL CALL:

Present (voting member):
Sharon Gill, Robert Braam,
Keri English, Chris Sunday
Chris Boeringa

Not Present:
Kim Ciuffini

Library Staff:
Ashley Hopper, Director
Nicole Silberman, Admin. Assistant

CHANGES TO AGENDA: None

PUBLIC COMMENT: No public in attendance

AUDIENCE TO VISITORS: None

MINUTES: Approved as written

CORRESPONDENCE: Received thank you notes from staff

FINANCIAL REPORTS: Filed for audit

DIRECTOR'S REPORT: Discussed new website that is going live 1-23-16. Book drop in Elwood is in need of repair or possibly replacement if repairs aren't possible. Having issues with telephone system where messages cannot be received nor outgoing messages can be changed. The main box needs to be replaced as it is almost 10 years old and can no longer get replacement parts. We are waiting to receive cost of replacement for this new box. Our new IT technician is investigating our options for our existing server to determine if replacement is necessary.

PAYMENT OF SPECIAL BILLS: None

COMMITTEE REPORTS:

Bylaws Committee: Bylaws committee will meet immediately after next board meeting on Feb. 22.

Serving our Public: Tabled until February meeting where Chris Sunday will review Chapters 7 & 8.

NEW BUSINESS:

Banking Changes: Discussed possibility of investing in CDs. Motion was made by Treasurer English and seconded by Vice President Braam to proceed with investing a portion of the working fund in a CD.

Tax Levy Ordinance: Tax Levy Ordinance #15-8 was amended to correct a few typographical errors. Motion was made by Vice President Braam and seconded by Trustee Davis to adopt the amended ordinance. Motion passed unanimously.

Executive Session Minutes Review: Executive minutes were reviewed and signed off by President Gill and Trustee Boeringa

Holiday Schedule 2016 – Discussed holiday closings for 2016 and agreed to include Monday, Dec. 26 since Christmas falls on a Sunday this year.

State of the Village: President Gill will speak on behalf of the library and Vice President Braam will also attend the dinner on February 25.

Irish Fest Mini Golf: After the success of last year's event, the library will once again be providing a fun 9-hole mini golf course throughout the library after the Irish Fest parade.

AUDIENCE TO VISITORS: None

ADJOURNMENT: 5:33pm

Respectively submitted,

Nicole Silberman, Administrative Assistant