

MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT BOARD MINUTES

August 22, 2016

The regular meeting of the Board of Trustees, Manhattan-Elwood Public Library District was called to order at 4:33 p.m.

ROLL CALL:

Present (voting member):

Sharon Gill, Robert Braam
Kim Ciuffini Keri English,
Chris Sunday, Chris Boeringa

Not Present:

Kelly Davis

Library Staff:

Ashley Hopper, Director
Nicole Silberman, Admin. Assistant

CHANGES TO AGENDA: None

PUBLIC COMMENT: None

AUDIENCE TO VISITORS: Lauri Pope of Mack & Associates presented and discussed the annual audit financial report for the 2015-16 fiscal year.

MINUTES: Meeting minutes from July 25, 2016 were approved as written.

CORRESPONDENCE: None

FINANCIAL REPORTS: Filed for audit.

DIRECTOR'S REPORT: We will be acquiring free bookshelves from Fossil Ridge Library that they no longer want. The library will be closed on Thursday, August 25 for a staff in-service.

PAYMENT OF SPECIAL BILLS: None

COMMITTEES:

Budget: Vice President Braam motioned and Treasurer English seconded the motion to approve Budget & Appropriation Ordinance #16-3. Motion passed unanimously by a roll call vote. Vice President Braam motioned and Trustee Boeringa seconded the motion to approve Resolution 16-1. Motion passed unanimously by a roll call vote. Vice President Braam motioned and Secretary Ciuffini seconded the motion to approve Resolution 16-2. Motion passed unanimously by a roll call vote.

UNFINISHED BUSINESS:

Pavilion Addition: Director Hopper will meet with Andy Partak for update and discuss how to proceed with the project.

NEW BUSINESS:

Cardholder Age Limit: With the library now offering several programs targeting younger kids, discussion took place about lowering the cardholder age to 3 years. Vice President Braam motioned and Treasurer English seconded the motion to change the cardholder age requirement to 3 years old rather than "entering Kindergarten." Motion passed unanimously.

Computer User Agreement: The current policy denies patrons the use of computers if they have a fine of any amount. Discussion took place about changing the policy to allow patrons to use the computers if they have a fine of \$5 or less, which will be consistent with the library's policy of checking out materials. Treasurer English motioned and Vice President Braam seconded the motion to revise the computer user policy to allow patrons to use public computers if they have a fine on the account that is less than \$5.00. Motion passed unanimously with a roll call vote.

AUDIENCE TO VISITORS: None

ADJOURNMENT: 5:39pm

Respectively submitted,

Nicole Silberman, Administrative Assistant