

MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT BOARD MINUTES

September 28, 2015

The regular meeting of the Board of Trustees, Manhattan-Elwood Public Library District was called to order at 4:30 p.m.

ROLL CALL:

Present (voting member):
Sharon Gill, Robert Braam,
Kim Ciuffini, Keri English
Kelly Davis, Chris Sunday

Not Present:
Chris Boeringa

Library Staff:
Ashley Hopper, Director
Nicole Silberman, Admin. Assistant

CHANGES TO AGENDA: None

PUBLIC COMMENT: No public in attendance

AUDIENCE TO VISITORS: None

MINUTES: Approved as written

CORRESPONDENCE: Received letter from Will County about tax objection.

FINANCIAL REPORTS: Filed for audit

DIRECTOR'S REPORT: Recently met with Inertia Group to discuss new website. Waiting for final proposal and will proceed with starting the process of having a new website designed.

PAYMENT OF SPECIAL BILLS: None

COMMITTEE REPORTS:

Budget Committee: Secretary Ciuffini motioned and Trustee Sunday seconded the motion to approve Tax Levy Ordinance 15-8. Motion passed unanimously with a roll call vote.

Personnel Policy: Committee will meet immediately following board meeting (5-5:30pm) on October 26, 2015.

Serving our Public: Vice President Braam reviewed and discussed Chapter 1 (Core Standards) and Chapter 2 (Governance and Administration). Treasurer English will review Chapters 3 & 4 for next month.

UNFINISHED BUSINESS:

Parking Lot Project Update – Project is complete; Waiting for final bill

Property Purchase – Tentative closing date is October 6, 2015.

NEW BUSINESS:

First Street Property Improvements: In the process of obtaining estimates for tree trimming/removal, fencing, and building demolition. Vice President Braam motioned and Trustee Davis seconded the motion to accept demolition bid provided cost is similar to previous demolition project. Motion was approved unanimously with a roll call vote. Landscaping plan for parking lot entrance and area next to building was also approved.

LIMRiCC Insurance: Secretary Ciuffini motioned and Vice President Braam seconded the motion to adopt Resolution 15-5 – Signature Authorization form for LIMRiCC with all in favor. Vice president Braam motioned and Secretary Ciuffini seconded the motion to approve Ordinance 15-9 – Intergovernmental Agreement with LIMRiCC with all in favor.

AUDIENCE TO VISITORS: None

ADJOURNMENT: 5:30pm

Respectively submitted,

Nicole Silberman, Administrative Assistant