

MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT BOARD MINUTES

November 24, 2014

The regular meeting of the Board of Trustees, Manhattan-Elwood Public Library District was called to order by President Gill at 4:28 p.m.

ROLL CALL:

Present (voting member):

Sharon Gill
Robert Braam
Kim Ciuffini
Keri English
Chris Boeringa

Not Present:

Kelly Davis
Chris Sunday

Library Staff:

Ashley Hopper, Director
Nicole Silberman, Admin. Assistant

CHANGES TO AGENDA: None

AUDIENCE TO VISITORS: None

MINUTES: Approved as written

DIRECTOR'S REPORT: Letter of resignation was received by the Circulation manager. This position will not be filled at this time with the job duties being divided between existing staff. The Library will participate in the Chamber of Commerce "Christmas on State Street" scavenger hunt event on Dec. 6.

FINANCIAL REPORTS: Filed for audit.

PAYMENT OF SPECIAL BILLS: None

COMMITTEE REPORTS:

Building Program: Vice President Braam motioned and Treasurer English seconded the motion to reimburse the general building fund with the funds remaining in the "Project Fund" account and therefore close out this account. Passed unanimously with a roll call vote.

Serving our Public: Keri English reviewed and discussed Chapters 5 (Technology) and 6 (Core Standards). President Gill will review Chapters 7 & 8 for January meeting.

UNFINISHED BUSINESS:

First Street Project Update: Tree/shrub removal has been scheduled for late December. Demolition estimates were also received and the demolition process will begin soon with the acquiring of permit from the Village of Manhattan.

One Book One Manhattan – A Skype event with author Marie Lu has been confirmed for Feb. 12, 2015 and will take place at Wilson Creek School.

Trustee Election – Packets are still available. Petitions must be filed Dec. 15-22, 2014.

NEW BUSINESS:

E-Read Illinois – New e-Book service is up and running. Library website will be updated as soon as possible.

Trustee Email: New email address for trustees has been set up.

Personnel – Executive Session: Vice President Braam and Secretary Ciuffini seconded the motion to enter Executive Session, with all in favor – Entered Executive session at 5:32 pm. Vice President Braam motioned and Trustee Boeringa seconded the motion to leave Executive Session, with all in favor. Left Executive Session at 6:27pm. Vice President Braam motioned and Treasurer English seconded the motion to approve staff bonuses as discussed in Executive Session, with all in favor.

AUDIENCE TO VISITORS: None

ADJOURNMENT: 6:29pm

Respectively submitted,

Nicole Silberman
Administrative Assistant