

# MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT BOARD MINUTES

July 7, 2014

The regular meeting of the Board of Trustees, Manhattan-Elwood Public Library District was called to order by President Gill at 4:32p.m.

## ROLL CALL:

### Present (voting member):

Sharon Gill  
Robert Braam  
Kim Ciuffini  
Keri English

### Not Present:

Kelly Davis  
Chris Sunday  
Chris Boeringa

### Library Staff:

Ashley Hopper, Director  
Judy Pet, Consultant  
Nicole Silberman, Admin. Assistant

**CHANGES TO AGENDA:** Discussed possible dates (Sept. 16 or 17) to hold the “Grand Re-Opening.” Also discussed Per Capita Grant technology training, in which Vice President Braam volunteered to attend this webinar. Discussion took place regarding a patron’s concern about our policy of requiring a library card to use computer. The board agreed to keep the policy as is.

**AUDIENCE TO VISITORS:** None

**MINUTES:** Secretary Ciuffini motioned and Trustee Davis seconded the motion to approve June 23, 2014 Meeting minutes as written. Motion passed unanimously.

**CORRESPONDENCE:** None

**FINANCIAL REPORTS:** Trustee Davis motioned and Treasurer English second the motion to approve the corrected June financial reports. With all in favor, financial reports will be filed for audit.

**PAYMENT OF SPECIAL BILLS:** None

**DIRECTOR’S REPORT:** Filed for the record.

## COMMITTEE REPORTS:

**Budget Committee:** Vice President Braam motioned and Trustee Sunday seconded the motion to approve the 2015-16 Tentative budget as approved by the Budget Committee. Motion passed unanimously. Secretary Ciuffini motioned and Treasurer English seconded the motion to approve Ordinance 14-4 – Construction Maintenance levy. Motion passed unanimously with a roll call vote.

**Building Program:** Final grading has been delayed due to the weather. Gutter installation, exterior lights installation, and painting touch ups are the final items needed for completion.

**ByLaws Committee:** Committee members (Keri, Chris S, and Kim) will meet on July 14 at 4:30pm.

**Personnel Policy Committee:** Committee members (Bob, Kelly, and Chris S.) will meet on July 24 at 4:30pm.

## UNFINISHED BUSINESS:

**Library Logo:** Will discuss at the July 28<sup>th</sup> meeting

**Open Meetings Act:** Trustees to complete online training.

## NEW BUSINESS:

**Training Workshops for Local Officials:** Opportunities available for trustees if interested.

**Building Maintenance:** Roof repairs were made on 7-7-14 by Adler Roofing, Inc.

**AUDIENCE TO VISITORS:** None

**ADJOURNMENT:** 5:02pm

Respectively submitted,

Nicole Silberman  
Administrative Assistant