

# MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT BOARD MINUTES

July 25, 2016

The regular meeting of the Board of Trustees, Manhattan-Elwood Public Library District was called to order at 4:32 p.m.

## **ROLL CALL:**

### Present (voting member):

Sharon Gill, Robert Braam

Kim Ciuffini Keri English, Kelly Davis

Chris Boeringa

### Not Present:

Chris Sunday

### Library Staff:

Ashley Hopper, Director

Nicole Silberman, Admin. Assistant

**CHANGES TO AGENDA:** None

**PUBLIC COMMENT:** None

**AUDIENCE TO VISITORS:** None

**MINUTES:** Meeting minutes from June 25, 2016 and July 5, 2016 were approved as written.

**CORRESPONDENCE:** Received letter from our attorney, Roger Ritzman, regarding rate increase.

**FINANCIAL REPORTS:** Filed for audit.

**DIRECTOR'S REPORT:** The library has been extremely busy this summer. New pages have been hired to replace employees who have recently resigned. Briefly discussed new bill recently passed by the state that allows libraries to serve and sell alcohol at special events. The board will need to add a policy to our bylaws if this is something we want to pursue in the future.

**PAYMENT OF SPECIAL BILLS:** None

## **NEW BUSINESS:**

**In-Service – August 25, 2016:** The library will be closed for a staff in-service on Thursday, August 25, 2016. The fire department will be here in the morning to provide training to staff on the use of fire extinguishers and the AED machine.

**Pavilion Addition:** Discussed plans to build a pavilion structure on the empty lot. Vice President Braam motioned and Treasurer English seconded the motion to hire Andy Partak to prepare plans and specifications for this pavilion project at \$150/hour with total cost not to exceed \$3000. Motion passed with a unanimous roll call vote.

**AUDIENCE TO VISITORS:** None

**ADJOURNMENT:** 5:28pm

Respectively submitted,

Nicole Silberman, Administrative Assistant