

# MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT BOARD MINUTES

October 24, 2016

The regular meeting of the Board of Trustees, Manhattan-Elwood Public Library District was called to order at 4:33 p.m.

## **ROLL CALL:**

Present (voting member):

Sharon Gill, Robert Braam

Kim Ciuffini Keri English,

Kelly Davis, Chris Sunday, Christ Boeringa

Not Present:

Library Staff:

Ashley Hopper, Director

Nicole Silberman, Admin. Assistant

**CHANGES TO AGENDA:** None

**PUBLIC COMMENT:** None

**AUDIENCE TO VISITORS:** None

**MINUTES:** Meeting minutes from September 26, 2016 were approved as written.

**CORRESPONDENCE:** None

**FINANCIAL REPORTS:** Filed for audit.

**DIRECTOR'S REPORT:** The Library received a \$100 donation from the Manhattan Woman's Club in support of the new "1000 Books" program. New front doors will be installed first week of November. The existing doors are original to the building and have been repaired numerous times over the last few years. Discussed upcoming staff changes and resignations.

**PAYMENT OF SPECIAL BILLS:** None

## **COMMITTEES:**

**Serving our Public:** Vice President Braam reviewed and discussed Chapters 1 (Core Standards) and 2 (Governance and Administration). Secretary Ciuffini will review Chapters 3 and 4 for November meeting.

## **UNFINISHED BUSINESS:**

**Pavilion Addition:** Architect Andy Partak will proceed with preparation of bid documents with bid openings to take place in January or February of 2017 for construction in early spring.

## **NEW BUSINESS:**

**Ordinance 16-5:** Discussed new ordinance #16-5 regulating reimbursement of travel, meal, and lodging expenses. Vice President Braam motioned and Secretary Ciuffini seconded the motion to set maximum reimbursement amount at \$20 for breakfast, \$20 for lunch, \$30 for dinner, and \$200 per night for lodging. Motion passed unanimously with a roll call vote.

**AUDIENCE TO VISITORS:** None

**ADJOURNMENT:** 5:28 pm

Respectively submitted,

Nicole Silberman, Administrative Assistant