

MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT BOARD MINUTES

February 27, 2017

The regular meeting of the Board of Trustees, Manhattan-Elwood Public Library District was called to order at 4:35 p.m.

ROLL CALL:

Present (voting member):

Sharon Gill, Robert Braam
Kim Ciuffini Keri English,
Kelly Davis, Christine Boeringa

Not Present:

Chris Sunday

Library Staff:

Ashley Hopper, Director
Nicole Silberman, Admin. Assistant

CHANGES TO AGENDA: None

PUBLIC COMMENT: None

AUDIENCE TO VISITORS: None

MINUTES: Meeting minutes from January 23, 2017 were approved as written.

CORRESPONDENCE: None

FINANCIAL REPORTS: Filed for audit.

DIRECTOR'S REPORT: Discussed recent staff changes including the termination of one employee and hiring of two new employees in Youth Services.

PAYMENT OF SPECIAL BILLS: None

COMMITTEES:

Serving our Public: President Gill reviewed and discussed Chapter 5 (Technology) & Chapter 6 (Access). Vice President Braam reviewed and discussed Chapter 7 (Collection management and resource sharing) and Chapter 8 (Public Services: Reference and Reader's Advisory Services). Treasurer English will review Chapters 9 & 10 for next month.

UNFINISHED BUSINESS:

Pavilion Update: Bid meeting took place on Feb. 24, 2017 with architect Andy Partak, Jr. 7 contractors were in attendance. Bid packets will be available for pickup until March 20. Presentation of bids will be at the March 27, 2017 board meeting.

Elwood Hold Location: The library will continue to work with Elwood officials in an effort to use space at the Elwood Village Hall as a pickup/drop off location for library materials.

NEW BUSINESS:

Meeting Room Policy Review: Discussed the meeting room policy, which prohibits the use of room by individuals, including political candidates. No changes to be made to the policy at this time.

Executive Session Minutes Review: Reviewed and signed certification of minutes from 7-1-16 thru 12-31-16.

Technology Plan: Reviewed and discussed updated Technology Plan. Secretary Ciuffini motioned and Vice President Braam seconded the motion to approve the Technology plan as written. Motion passed unanimously.

AUDIENCE TO VISITORS: None

ADJOURNMENT: 5:48pm

Respectively submitted,

Nicole Silberman, Administrative Assistant