

MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT BOARD MINUTES

April 24, 2017

The regular meeting of the Board of Trustees, Manhattan-Elwood Public Library District was called to order at 4:35 p.m.

ROLL CALL:

Present (voting member):

Sharon Gill, Robert Braam Kim Ciuffini,
Keri English, Kelly Davis,
Christine Boeringa

Not Present:

Chris Sunday

Library Staff:

Ashley Hopper, Director
Nicole Silberman, Admin. Assistant

CHANGES TO AGENDA: None

PUBLIC COMMENT: None

AUDIENCE TO VISITORS: Jan Krekel

MINUTES: Meeting minutes from March 27, 2017 were approved as written.

CORRESPONDENCE: Received a letter from patron concerning overdue fines of new materials. After discussing these concerns, it was agreed that current fee structure is fair and similar to most libraries so it will remain as is. The director will send a letter responding to her concerns.

FINANCIAL REPORTS: Filed for audit.

DIRECTOR'S REPORT: Received letter from IL State Library stating we have been awarded \$10,222.61 for the per capita grant. There will be some consolidating and shifting of adult mystery, classics, and some science fiction books in an effort to more easily find books by specific authors.

PAYMENT OF SPECIAL BILLS: None

COMMITTEES:

Budget: Committee met on April 10, 2017 to discuss 2017-18 working budget. Minor changes this year include consolidating similar items rather than listing separately. Secretary Ciuffini motioned and Vice President Braam seconded the motion to approve the working budget as presented by the budget committee. Motion passed with a unanimous roll call vote.

Serving our Public: Trustee Boeringa reviewed and discussed Chapter 11 (System and ILLINET Membership Responsibilities) and Chapter 12 (Safety). Will begin reviewing each chapter of Serving our Public again in July.

UNFINISHED BUSINESS:

Pavilion Update: Permit process has begun; concrete pad will be poured once permit is received. Drawings must be prepared before the pavilion kit will be shipped which could take a few more weeks than originally expected.

NEW BUSINESS: Trustee Kelly Davis was recognized for serving as Library trustee for the last 10 years. This was her last board meeting as she did not seek reelection for another term.

ADJOURNMENT: 5:15 pm

Respectively submitted,

Nicole Silberman, Administrative Assistant