

MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT BOARD MINUTES

November 27, 2017

The regular meeting of the Board of Trustees, Manhattan-Elwood Public Library District was called to order at 4:30 p.m.

ROLL CALL:

Present (voting member):

Sharon Gill, Robert Braam

Kim Ciuffini, Keri English,

Christine Boeringa, Jan Krekel

Not Present:

Library Staff:

Ashley Hopper, Director

Nicole Silberman, Admin. Assistant

CHANGES TO AGENDA: None

PUBLIC COMMENT: None

AUDIENCE TO VISITORS: None

MINUTES: Minutes from October 23, 2017 meeting were approved as written.

CORRESPONDENCE: None

FINANCIAL REPORTS: Filed for audit.

DIRECTOR'S REPORT: We were notified by PrairieCat that they were having technical issues with the new library app created by Boopsie, and they would be shutting down the catalog portion of the app until it is resolved. We were informed by our attorney, Roger Ritzman, that we would need to pass an ordinance about a sexual harassment policy at our next board meeting, which will be in January, 2018. Discussed recent staff changes and the plan to advertise for new positions after the holidays. Presented copies of "Left to Chance", the latest book by author Amy Sue Nathan. Amy Sue Nathan has visited our library twice with the release of her first two books, and she included the Manhattan-Elwood Public Library in the acknowledgements of her latest book.

PAYMENT OF SPECIAL BILLS: None

COMMITTEES:

Long Range Plan: Reviewed and discussed the first draft of the community survey. The survey will be finalized and included in the newsletter that will be mailed out in January as well as available online.

Serving our Public: Trustee Boeringa reviewed and discussed Chapter 5 (Technology) and Chapter 6 (Access). Treasurer English will review Chapters 7 and 8 for January meeting.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Trustee Position: Manhattan resident John Burke was in attendance and after brief introduction and interview, the board voted unanimously to appoint John as library trustee. John recited the oath of office and was sworn in.

Trustee Facts on File: Reviewed and discussed Chapter 3

Per Capita Grant: Per new requirements, the board received safety training video to review. The staff has attended safety training as well by the local fire department.

ADJOURNMENT: 5:55 pm

Respectively submitted,

Nicole Silberman, Administrative Assistant