

MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT BOARD MINUTES

July 27, 2020

The regular meeting of the Board of Trustees, Manhattan-Elwood Public Library District took place virtually on Zoom and was called to order at 4:35 pm.

ROLL CALL: Present: (voting members): Sharon Gill, Kim Ciuffini, Keri English, Jan Krekel, Terry Ralston, Patti Blatti; Not Present: Robert Braam
Library staff: Ashley Hopper, Director; Nicole Silberman, Admin. Assistant

CHANGES TO AGENDA: None

PUBLIC COMMENT: None

AUDIENCE TO VISITORS: None

MINUTES: Minutes from June meeting and special board meeting on July 9 were approved as written.

CORRESPONDENCE: None

FINANCIAL REPORTS: Filed for audit

PAYMENT OF SPECIAL BILLS: None

DIRECTOR'S REPORT: Director Hopper reported a dramatic decrease in library visitors during the first few weeks of reopening to the public, as well as discussed the questions/issues with reporting program attendance numbers due to the programs taking place virtually. Director Hopper also shared that plans to start using a new library app from PrairieCat have been delayed. The library has partnered with the Manhattan Park District for multiple events this summer, including a weekly visit to their summer camp each week for a story time, posting of book pages along the walking trail at Round Barn for families to read along as they walk the trail, and hosting a drive in movie night at the Round Barn Farm on August 28.

Essential Business: Non-Resident Fee – Trustee Ralston motioned and Secretary Ciuffini second the motion to continue to participate in The State of Illinois Non-Resident fee program. Motion passed unanimously with a roll call vote.

Reopening Plan Update: Discussed costs and possibility of hiring outside cleaning service for professional cleaning and disinfecting of building. Also discussed scenarios, requirements, and possible action plans in the event of employee exposure to COVID-19, as well as clarifying definition of exposure as per the CDC (Center for Disease Control) and IDPH (Illinois Department of Public Health).

ADJOURNMENT: 5:10 pm

Respectively submitted,

Nicole Silberman. Administrative Assistant