

MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT BOARD MINUTES

August 24, 2020

The regular meeting of the Board of Trustees, Manhattan-Elwood Public Library District took place virtually on Zoom and was called to order at 4:31 pm.

ROLL CALL: Present: (voting members): Sharon Gill, Robert Braam, Kim Ciuffini, Keri English, Terry Ralston, Patti Blatti; Not Present: Jan Krekel
Library staff: Ashley Hopper, Director; Nicole Silberman, Admin. Assistant

CHANGES TO AGENDA: None

PUBLIC COMMENT: None

AUDIENCE TO VISITORS: Lauri Pope from Mack & Associates was in attendance to present and discuss the annual audit.

MINUTES: Minutes from July meeting were approved as written. Board meeting minutes from July, 2019–June 2020 were reviewed and signed off on by President Gill and Secretary Ciuffini.

CORRESPONDENCE: None

FINANCIAL REPORTS: Filed for audit

PAYMENT OF SPECIAL BILLS: None

DIRECTOR'S REPORT: Director Hopper reported that the property tax payments from Will County will be delayed with no estimated date of payment provided. It has also been reported by the Illinois Library Association that the personal property replacement tax collections is expected to be significantly less than previous years. New student and teacher library cards have been delivered to the Elwood Consolidated School. We are waiting for further information from the Manhattan schools to be able to get library cards to students and teachers. The library staff has made repeated attempts to notify patrons to renew their expired library cards in order to avoid them being deleted in the system (as required by PrairieCat) without much success. Finally, it was decided by PrairieCat to increase the fine block amount to \$4.99 to \$9.99, effective October 1, 2020.

Essential Business:

Ordinance 20-3 – Secretary Ciuffini motioned and Treasurer English seconded the motion that Ordinance 20-3 for the Combined Annual Budget and Appropriation Ordinance be approved. Motion passed unanimously with a roll call vote.

Resolution 20-1 – Treasurer English motioned and Secretary Ciuffini seconded the motion that Resolution 20-1 for the Combined Annual Budget and Appropriation be adopted. Motion passed unanimously with a roll call vote.

Resolution 20-2 – Trustee Blatti motioned and Treasurer English seconded the motion that Resolution 20-2 to participate in the Federal Social Security Insurance Program and Equipment and Maintenance Expense Levy be adopted. Motion passed unanimously with a roll call vote.

Annual Report – Director Hopper reported that the annual report was completed and will be submitted to the Illinois State Library, with President Gill giving permission to provide her electronic signature.

ADJOURNMENT: 5:17 pm

Respectively submitted,

Nicole Silberman. Administrative Assistant