

MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT BOARD MINUTES

October 26, 2020

The regular meeting of the Board of Trustees, Manhattan-Elwood Public Library District took place virtually on Zoom and was called to order at 4:34 pm.

ROLL CALL: Present: (voting members): Sharon Gill, Robert Braam, Keri English, Jan Krekel, Terry Ralston, Patti Blatti,; Not Present: Kim Ciuffini
Library staff: Ashley Hopper, Director; Nicole Silberman, Admin. Assistant

CHANGES TO AGENDA: None

PUBLIC COMMENT: None

AUDIENCE TO VISITORS: None

MINUTES: Minutes from September meeting and Special Board meeting on 10/8/20 were approved as written.

CORRESPONDENCE: None

FINANCIAL REPORTS: Filed for audit

PAYMENT OF SPECIAL BILLS: None

DIRECTOR'S REPORT: Director Hopper reported that circulation stats are up slightly while patron count is still down. The library will be participating in the Halloween event sponsored by the Manhattan Park District. The new library app offered through PrairieCat is now live and available for patrons to download on their phones and devices. RAILS has reduced the quarantine period for library materials back down to 3 days.

Serving Our Public 4.0 Review – Reviewed and discussed Chapter 1 (Core Standards), Chapter 2 (Governance and Administration), Chapter 3 (Personnel), Chapter 4 (Access), Chapter 5 (Building Infrastructure and Maintenance), and Chapter 6 (Safety). Chapters 7-13 will be discussed at the November meeting.

Essential Business: Discussed adding the Public Library Trustee Ethics statement as recommended in the Serving our Public handbook. Treasurer English motioned and Trustee Ralston seconded the motion to adopt the “United for Libraries’ Public Library Trustee Ethics Statement and add this statement to our By-Laws and Policies. Motion passed unanimously.

ADJOURNMENT: 5:17 pm

Respectively submitted,

Nicole Silberman. Administrative Assistant