

MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT BOARD MINUTES

November 23, 2020

The regular meeting of the Board of Trustees, Manhattan-Elwood Public Library District took place virtually on Zoom and was called to order at 4:34 pm.

ROLL CALL: Present: (voting members): Sharon Gill, Robert Braam, Kim Ciuffini, Jan Krekel, Terry Ralston, Patti Blatti,; Not Present: Keri English
Library staff: Ashley Hopper, Director; Nicole Silberman, Admin. Assistant

CHANGES TO AGENDA: None

PUBLIC COMMENT: None

AUDIENCE TO VISITORS: None

MINUTES: Minutes from October board meeting were approved as written.

CORRESPONDENCE: None

FINANCIAL REPORTS: Filed for audit

PAYMENT OF SPECIAL BILLS: None

DIRECTOR'S REPORT: Director Hopper reminded trustees that there are 4 four-year terms and 2 two year open for the April 6, 2021 consolidated election and that election packets are to be returned to the library during the filing period of December 14 – 21, 2020. The library has received over \$14,000 from the Will County Cares Grant for reimbursement for Covid-19 related expenses. The library has moved to Curbside/Lobby pickup only until further notice.

Serving Our Public 4.0 Review – Reviewed and discussed Chapter 7 (Collection Management), Chapter 8 (System Member Responsibilities and Resource Sharing), Chapter 9 (Public Services: Reference and Reader's Advisory Services), Chapter 10 (Programming), Chapter 11 (Youth/Young Adult Services), Chapter 12 (Technology), and Chapter 13 (Marketing, Promotion, and Collaboration).

Essential Business:

Disaster Plan was revised with outdated information being updated with current and more relevant information. Secretary Ciuffini motioned and Trustee Blatti seconded the motion to adopt the newly updated Disaster Plan. Motion passed unanimously with a roll call vote.

ADJOURNMENT: 5:01 pm

Respectively submitted,

Nicole Silberman. Administrative Assistant