

# MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT BOARD MINUTES

April 25, 2022

The regular meeting of the Board of Trustees, Manhattan-Elwood Public Library District was called to order at 4:30 pm.

Present: (voting members): Sharon Gill, Patti Blatti, Julie Mason, Keri English, Jan Krekel, Bob Braam, Krislette Smeets

Library Staff: Ashley Hopper, Director; Marcy Juarez, Admin. Assistant

**CHANGES TO AGENDA:** None.

**PUBLIC COMMENT:** None.

**AUDIENCE TO VISITORS:** None.

**MINUTES:** Minutes from March 28, 2022 board meeting were approved as written.

**CORRESPONDENCE:** None

**FINANCIAL REPORTS:** March Financials will be filed as presented.

**PAYMENT OF SPECIAL BILLS:** None.

**DIRECTOR'S REPORT:** Director Hopper reported that there were no tax objection or assessment updates. The SEI needs to be filed by May 1st by the Board members. All board members need to complete the FOIA and OMA trainings.

## **ESSENTIAL BUSINESS:**

**Operations & Hours Update:** There are no changes to hours or operations at this time. Discussed posting more printed materials with current hours on them, posting them in Elwood, or consider adding on the side of the book drop.

**Elwood Accessory Building:** We are waiting to meet with ComEd to do a site evaluation for the cost of running power to the out building. The cost of constructing the structure is beginning to reach close to balloon with the addition of parking and excavating, running new power and materials to match the existing village hall building.

**School/Park Partnership:** The library met with the school and park district regarding the referendum for a new school in the district and the possibility for creating a space for the library attached to the new school. The library also attended an open house meeting that discussed the new school structure.

**End of Fiscal Year Unspent Funds:** It was discussed to transfer any leftover funds from the IMRF line item to pay down the IMRF unfunded liability. It was also discussed to combine the Building Fund with the Special Reserve fund since both funds are for a new structure.

**Financial Investments:** It was discussed to invest the Village Impact Fund into a 3 month and 6-month Treasury bond option. Each investment will be for \$100K and any remaining balance in the Impact Fund will remain liquid.

## **ADJOURNMENT:**

The meeting adjourned at 5:44 pm.

Respectively submitted,  
Marcy Juarez, Administrative Assistant