

MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT BOARD MINUTES

February 26, 2018

The regular meeting of the Board of Trustees, Manhattan-Elwood Public Library District was called to order at 4:33 pm.

ROLL CALL:

Present: (voting members): Sharon Gill, Keri English, Chris Boeringa, John Burke

Library staff: Ashley Hopper, Director; Nicole Silberman, Administrative Assistant

Not Present: Robert Braam, Kim Ciuffini, Jan Krekel

CHANGES TO AGENDA: None

PUBLIC COMMENT: None

AUDIENCE TO VISITORS: None

MINUTES: Minutes from January 22, 2018 meeting were approved as written.

CORRESPONDENCE: None

FINANCIAL REPORTS: Filed for audit.

DIRECTOR'S REPORT: Discussed building issues including recent roof leak and rust around exterior door frame and sides of building. Will get estimates from painting and construction contractors for repairs and maintenance to address these issues. Open position for programming coordinator has not yet been filled. The library will be participating in the parade and will host a "Library Olympics" event for the Manhattan Irish Fest on March 3.

PAYMENT OF SPECIAL BILLS: None

COMMITTEES:

Long Range Plan: Director Hopper presented and discussed the survey results from the recent community survey sent out to Manhattan and Elwood residents. It was agreed that the Long Range Plan would be reviewed and updated every 5 years and include updates in the areas of collections, services, building, and staff in accordance with RAILS standards.

Serving our Public: President Gill reviewed and discussed Chapter 9 (Programming) and Chapter 10 (Marketing, Promotion, and Collaboration). Trustee Burke will review Chapters 11 & 12 for March meeting.

UNFINISHED BUSINESS: None

NEW BUSINESS:

State of the Village: Director Hopper and President Gill will attend the luncheon on March 14th and will give brief presentation about library

ADJOURNMENT: 5:31 pm

Respectively submitted,

Nicole Silberman, Administrative Assistant