

MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT BOARD MINUTES

April 23, 2018

The regular meeting of the Board of Trustees, Manhattan-Elwood Public Library District was called to order at 4:33 pm.

ROLL CALL:

Present: (voting members): Sharon Gill, Kim Ciuffini, Keri English, Chris Boeringa, Jan Krekel, John Burke
Library staff: Ashley Hopper, Director; Nicole Silberman, Administrative Assistant

Not Present: Robert Braam

CHANGES TO AGENDA:

PUBLIC COMMENT: None

AUDIENCE TO VISITORS: None

MINUTES: Minutes from March 26, 2018 meeting were approved as written.

CORRESPONDENCE: Received letter from S&P Global Ratings that our credit rating was raised from "A" to "A+".

FINANCIAL REPORTS: Filed for audit.

DIRECTOR'S REPORT: Received per capita grant award letter stating we will receive over \$16,000 next year. We also received the check for this year's per capita grant for \$10,000. Adler Roofing will be here in the next couple of weeks to perform roofing repairs and maintenance. We will schedule Rodgers Construction to perform other building repairs later this summer for the next fiscal year. Received invitation for Trustees to attend an informational dinner event on May 18.

PAYMENT OF SPECIAL BILLS: None

COMMITTEES:

Serving our Public: Trustee Burke reviewed and discussed Chapter 11 (System and ILLINET Membership Responsibilities) and Chapter 12 (Safety).

UNFINISHED BUSINESS: None

NEW BUSINESS:

Bylaws: Discussed changing the policy to allow patrons to checkout up to 5 DVD checkouts, rather than only 3 DVDs. Also discussed changing the checkout period for TV Series on DVDs to 2 weeks, rather than 1 week. A motion was made by Trustee Burke and seconded by Secretary Ciuffini to implement these proposed changes, with all in favor. Also discussed adding a policy to the Bylaws for the new hot spots that the library has purchased for patrons to checkout. Policy and user agreement to be finalized once checkout periods and fees for late returns, damage, and loss are determined.

ADJOURNMENT: 4:58 pm

Respectively submitted,

Nicole Silberman, Administrative Assistant