

# MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT BOARD MINUTES

February 25, 2019

The regular meeting of the Board of Trustees, Manhattan-Elwood Public Library District was called to order at 4:35 pm.

**ROLL CALL:** Present: (voting members): Sharon Gill, Robert Braam, Kim Ciuffini, Chris Boeringa, Jan Krekel, John Burke. Absent: Keri English  
Library staff: Ashley Hopper, Director, Nicole Silberman (Admin. Assistant)

**CHANGES TO AGENDA:** None

**PUBLIC COMMENT:** None

**AUDIENCE TO VISITORS:** None

**MINUTES:** Minutes from January 28, 2019 meeting were approved as written.

**CORRESPONDENCE:** None

**FINANCIAL REPORTS:** Filed for audit

**DIRECTOR'S REPORT:** Carpet tiles at building entrances were replaced with vinyl plank flooring. Kevin Molloy with State Farm Insurance and Gina Buck of Gina's Teardrop Café provided \$400 in gift certificates for prizes in our Winter Reading Program and have agreed to contribute more for our Summer Reading program. The Manhattan Woman's Club will be purchasing a bike rack for the library to be placed near the main entrance. We have learned that eBooks now account for nearly 10% of our circulation statistics, up from around 2-3% in recent years. We are also seeing an increase in program attendance over the last year.

**PAYMENT OF SPECIAL BILLS:** None

## **COMMITTEES:**

**Serving our Public:** Vice President Braam reviewed and discussed Chapter 7 (Collection Management & Resources) and 8 (Public Services: Reference and Reader's Advisory Services) and concluded that we are in compliance. President Gill will cover Chapters 9 and 10 for the March board meeting.

**Unfinished Business:** None

## **New Business:**

Wages and Benefits – Discussed the new minimum wage increase that recently passed and how the library will implement the increase yearly as required. Also discussed joining the IMRF (Illinois Municipal Retirement Fund) and what the approximate costs will be. A study is required to determine exact costs and feasibility of implementing this plan. Vice President Braam motioned and Trustee Burke seconded the motion to move forward with the study, at a cost of \$1,000. Motion passed unanimously with a roll call vote.

**ADJOURNMENT:** 5:26 pm

Respectively submitted,

Nicole Silberman, Administrative Assistant