

MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT BOARD MINUTES

March 25, 2019

The regular meeting of the Board of Trustees, Manhattan-Elwood Public Library District was called to order at 4:30 pm.

ROLL CALL: Present: (voting members): Sharon Gill, Robert Braam, Kim Ciuffini, Keri English, Chris Boeringa, Jan Krekel, John Burke
Library staff: Ashley Hopper, Director; Nicole Silberman (Admin. Assistant)

CHANGES TO AGENDA: None

PUBLIC COMMENT: None

AUDIENCE TO VISITORS: None

MINUTES: Minutes from February 25, 2019 meeting were approved as written.

CORRESPONDENCE: None

FINANCIAL REPORTS: Filed for audit

DIRECTOR'S REPORT: Director Hopper reported that the library will be hiring new pages in the next few weeks to replace those who will be leaving this summer. Discussed possibly having an open house for the library's 110th anniversary this summer. The new shelving for the children's department should be arriving in the next few weeks.

PAYMENT OF SPECIAL BILLS: None

COMMITTEES:

Serving our Public: President Gill reviewed and discussed Chapter 9 (Programming) and 10 (Marketing & Promotion) and concluded that we are in compliance.

Unfinished Business: None

New Business:

Banking Changes – The library's certificate of deposit recently matured. The money market checking account is currently earning a higher interest rate than the savings account and the current CD rates. Treasurer English motioned and Vice President Braam seconded the motion to transfer all money into the checking, leaving the minimum required balance in the savings account. Motion passed unanimously with a roll call vote.

Fire Alarm system – Received a proposal to replace smoke detectors throughout the building as well as upgrade fire alarm panel. Treasurer English motioned and Trustee Burke seconded the motion to approve the replacement and upgrade of this system at a cost of \$3,250. Motion passed unanimously with a roll call vote.

Executive Session: Trustee English made a motion that the Library Board go into executive session at 5:10p.m. Seconded by Trustee Ciuffini, with all in favor. The board moved out of executive session at 5:20 p.m. Motion was made by Trustee Braam to increase the Library Director's salary for fiscal year 2019-2020 as recommended in executive session. This was seconded by Trustee Burke. Roll call vote was taken with all in favor.

ADJOURNMENT: 5:21 pm

Respectively submitted,

Nicole Silberman, Administrative Assistant