

# MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT BOARD MINUTES

June 19, 2019

The regular meeting of the Board of Trustees, Manhattan-Elwood Public Library District was called to order at 4:31 pm.

**ROLL CALL:**        Present: (voting members): Sharon Gill, Kim Ciuffini, Keri English,  
Jan Krekel, Terry Ralston  
Not Present: Robert Braam  
Library staff: Ashley Hopper, Director; Nicole Silberman (Admin. Assistant)

**CHANGES TO AGENDA:** None

**PUBLIC COMMENT:** None

**AUDIENCE TO VISITORS:** Patti Blatti was in attendance. Discussed her interest and qualifications for joining the board. She will attend July meeting to be officially appointed.

**MINUTES:** Minutes from May 20, 2019 meeting were approved as written.

**CORRESPONDENCE:** None

**FINANCIAL REPORTS:** Filed for audit

**DIRECTOR'S REPORT:** Director Hopper discussed plans for outreach with Elwood schools in an effort to promote library cards to Elwood residents. Staff member(s) plan to attend Back to School nights and provide resource packets to teachers to promote library resources and services.

**PAYMENT OF SPECIAL BILLS:** None

**COMMITTEES:**

**Budget:** Treasurer English motioned and Trustee Ralston seconded the motion to approve Tentative Budget for 2020-21 as discussed by the Budget Committee. Motion passed unanimously with a roll call vote.

**UNFINISHED BUSINESS:**

**Wage & Benefits:** Further discussion took place regarding the possibility of implementing IMRF retirement plan as well as staff wages adjustments needed to be in compliance with new minimum wage requirements.

**NEW BUSINESS:**

**Ordinance 19-3** – Secretary Ciuffini motioned and Trustee Ralston second the motion to adopt Ordinance 19-3 for the transfer of \$113,684.93 from the general fund to the newly created Certificate Fund. Motion passed unanimously with a roll call vote.

**ADJOURNMENT:** 5:16 pm

Respectively submitted,

Nicole Silberman  
Administrative Assistant