

MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT BOARD MINUTES

August 26, 2019

The regular meeting of the Board of Trustees, Manhattan-Elwood Public Library District was called to order at 4:30 pm.

ROLL CALL: Present: (voting members): Sharon Gill, Robert Braam, Kim Ciuffini, Keri English, Jan Krekel, Terry Ralston, Patti Blatti
Library staff: Ashley Hopper, Director; Nicole Silberman (Admin. Assistant)

CHANGES TO AGENDA: None

PUBLIC COMMENT: None

AUDIENCE TO VISITORS: Laurie Pope from Mack & Associates presented the annual financial audit.

MINUTES: Minutes from July 22, 2019 meeting were approved as written.

CORRESPONDENCE: None

FINANCIAL REPORTS: Filed for audit

PAYMENT OF SPECIAL BILLS: None

DIRECTOR'S REPORT: Director Hopper reported that the Summer Reading program sign ups and attendance were significantly up from previous years. Recent staff changes include resignation of Circulation manager, promotion of Assistant Circulation manager to Circulation manager, and hiring of new circulation clerk. Library staff continues to do outreach in the community, including walking in the Elwood Community Days parade handing out library card information as well as visiting all local schools.

COMMITTEES:

Serving Our Public: Vice President Braam reviewed and discussed Chapter 3 (Personnel) and Chapter 7 (Collection Management and Resource Sharing). Treasurer English will review Chapters 4 & 5 for September meeting.

UNFINISHED BUSINESS:

Patron Appreciation: Discussed planned events and activities for Library Card signup month and patron appreciation, including a visit from miniature horses and an ice cream social.

IMRF – Next step is to pass an ordinance to enroll in IMRF program at September board meeting.

NEW BUSINESS:

Ordinance 19-5 – Budget & Appropriation – Treasurer English motioned and Trustee Ralston seconded the motion that Ordinance 19-5 for the Combined Annual Budget & Appropriation be approved. Motion passed unanimously with a roll call vote. Treasurer English motioned and Secretary Ciuffini seconded the motion that Resolution 19-1 for the Combined Annual Budget and Appropriation be adopted. Motion passed unanimously with a roll call vote. Treasurer English motioned and Trustee Ralston seconded the motion to adopt Resolution 19-2 to participate in the Federal Social Security insurance program and Equipment and Maintenance expense levy. Motioned passed unanimously with a roll call vote.

ADJOURNMENT: 5:42 pm

Respectively submitted,

Nicole Silberman
Administrative Assistant