

MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT BOARD MINUTES

January 27, 2020

The regular meeting of the Board of Trustees, Manhattan-Elwood Public Library District was called to order at 4:33 pm.

ROLL CALL: Present: (voting members): Sharon Gill, Keri English, Jan Krekel, Terry Ralston Patti Blatti. Not Present: Kim Ciuffini, Robert Braam
Library staff: Ashley Hopper, Director; Nicole Silberman (Admin. Assistant)

CHANGES TO AGENDA: None

PUBLIC COMMENT: None

AUDIENCE TO VISITORS: None

MINUTES: Minutes from November meeting were approved as written.

CORRESPONDENCE: Trustees received invitations to the State of the Village address on Feb. 25, 2020.

FINANCIAL REPORTS: Filed for audit

PAYMENT OF SPECIAL BILLS: None

DIRECTOR'S REPORT: Director Hopper reported that the library's membership into IMRF began December 1, 2019. The library will close on Monday, Feb. 10, 2020 for staff in-service which will include a presentation to eligible staff from Paul Parise, IMRF representative. Trustees will need to file their statement of economic interest forms with the Will County Ethics department; information about filing electronically will be emailed to trustees soon.

COMMITTEES:

ByLaws: Discussed recent updates to By-laws as discussed at recent By-laws Committee meeting. Changes include update to reconsideration of materials policy, computer user agreement, donation policy, and added social media policy. Also updated policy for disruptive behavior to include cannabis use and sexual harassment policy to include elected officials (as required by law and under advisement of attorney). Treasurer English motioned and Trustee Ralston seconded the motion to approve changes to By-Laws. Motion passed unanimously with a roll call vote.

Serving Our Public: President Gill reviewed and discussed Chapters 11 (System and ILLINET Membership Responsibilities) and 11 (Safety).

UNFINISHED BUSINESS: None

NEW BUSINESS:

School Cards – Director discussed the possibility of issuing library cards to all students enrolled in Manhattan and Elwood schools. Also discussed how to handle situations where student has existing library card with fees and whether students would incur fees on overdue materials. Next steps are to continue to work out various details as well as begin to work with attorney to draft intergovernmental agreement between the library and schools.

Ordinance 20-1 – Trustee Ralson motioned and Treasurer English seconded the motion to adopt Ordinance 20-1, which amends Sexual Harassment Ordinance 18-1 to include elected officials in the policy. Motion passed unanimously with a roll call vote.

ADJOURNMENT: 5:47 pm

Respectively submitted,

Nicole Silberman. Administrative Assistant