

MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT BOARD MINUTES

February 24, 2020

The regular meeting of the Board of Trustees, Manhattan-Elwood Public Library District was called to order at 4:31 pm.

ROLL CALL: Present: (voting members): Sharon Gill, Robert Braam Keri English, Jan Krekel, Patti Blatti. Not Present: Kim Ciuffini, Terry Ralston
Library staff: Ashley Hopper, Director; Nicole Silberman (Admin. Assistant)

CHANGES TO AGENDA: None

PUBLIC COMMENT: None

AUDIENCE TO VISITORS: None

MINUTES: Minutes from January meeting were approved as written.

CORRESPONDENCE: None

FINANCIAL REPORTS: Filed for audit

PAYMENT OF SPECIAL BILLS: None

DIRECTOR'S REPORT: The library was closed on February 10 for a staff in-service where the staff received training from the Manhattan Fire department, watched required video on sexual harassment in the workplace, and listened to IMRF representative discuss the new pension plan the library now offers. Three new clerks were recently hired at 20 hours or more per week and will qualify for IMRF benefits. Library trustees were reminded to complete Statement of Economic Interest forms as required by the Will County Clerk's office.

COMMITTEES: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Account Updates: We received disappointing results from our efforts to collect money owed to library by patrons who never returned their materials. After contacting these patrons offering to waive processing fees and reduce the amount owed, only one person settled their account.

School Cards – Discussion continued about issuing library cards to all students enrolled in Manhattan and Elwood schools. Treasurer English motioned and Vice President Braam seconded the motion to approve the intergovernmental agreement between both Manhattan and Elwood schools, pending final review from Library's attorney. Motion passed unanimously.

ADJOURNMENT: 5:15pm

Respectively submitted,

Nicole Silberman. Administrative Assistant