

MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT BOARD MINUTES

August 23, 2021

The regular meeting of the Board of Trustees, Manhattan-Elwood Public Library District was called to order at 4:31 pm.

ROLL CALL: Present: (voting members): Sharon Gill, Robert Braam, Keri English, Patti Blatti, Jan Krekel, Julie Mason, ; Library Staff: Ashley Hopper, Director; Marcy Juarez, Admin. Assistant

NOT PRESENT: Krislette Smeets

CHANGES TO AGENDA: None.

PUBLIC COMMENT: None.

AUDIENCE TO VISITORS: Laurie Pope, Mack & Associates.

MINUTES: Minutes from July 26, 2021 board meeting were approved as written. Annual exam of regular meeting minutes were approved for July 2020-June2021.

CORRESPONDENCE: None.

FINANCIAL REPORTS: July Financials and Audit review from Mack & Associates.

PAYMENT OF SPECIAL BILLS: None.

DIRECTOR'S REPORT: Director Hopper reported on the Village Newsletter that will go out quarterly. The low patron count was discussed and the ongoing curbside pickup. A way to market the library, the hours and how to attract more patrons was discussed.

ESSENTIAL BUSINESS: Ordinance 21-4 Budget and Appropriation

- Motion that Ordinance 21-4 for the combined annual budget and appropriation ordinance be approved. It was m/s/c (English, Blatti) and passed with a unanimous roll call vote (6-0, Smeets not present).
- Motion to adopt resolution 21-2 to participate in the federal social security insurance program and equipment and maintenance expense levy be adopted. It was m/s/c (English, Blatti) and passed with a unanimous roll call vote (6-0, Smeets not present)
- Motion that resolution 21-3 for the combined annual budget and appropriation be adopted. It was m/s/c/ (English, Blatti) and passed with a unanimous roll call vote (6-0, Smeets not present)

Serving Our Public: Trustee Jan Krekel reviewed and discussed Chapters 7 (Collection Management) and 8 (System Member Responsibilities and Resource Sharing). Vice President Bob Braam will review Chapters 9 and 10 for the September meeting.

Operations & Hours Update: Updated on the low patron numbers, the opening and use of the meeting room and an update on the anti-mask patrons.

Fine Free Discussion: A fine free policy update will be reviewed at the next meeting. Discussion of items to keep as being fined were ILLs, hot spots, video games and STEAM kits. A motion was made to keep the above listed items on the fine schedule. It was m/s/c (Blatti, Braam) and passed with a unanimous roll call vote (6-0, Smeets not present).

Annual Report Review: Information reviewed and the annual exam of regular meeting minutes was approved to be submitted with the annual report.

ADJOURNMENT: 6:07 pm
Respectively submitted,

Marcy Juarez, Administrative Assistant