

MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT BOARD MINUTES

January 23, 2023

The regular meeting of the Board of Trustees, Manhattan-Elwood Public Library District was called to order at 4:33 pm.

ROLL CALL: Present: (voting members):, Sharon Gill, Keri English, Patti Blatti, Julie Mason, Tom Murray,

Absent: Krislette Smeets, Jan Krekel

Library Staff: Ashley Hopper, Director; Marcy Juarez, Admin. Assistant

CHANGES TO AGENDA: None.

PUBLIC COMMENT: None.

AUDIENCE TO VISITORS: None

MINUTES: Minutes from November 28, 2022 board meeting were approved as written.

CORRESPONDENCE: - S&P Global Rating

- Will County ARPA Grant Approval

- Will County Clerk

- Village of Manhattan State of the Village Invitation

FINANCIAL REPORTS: November and December Financials will be filed as presented.

PAYMENT OF SPECIAL BILLS: None.

DIRECTOR'S REPORT: Director Hopper gave an update on the Elwood building, statistics, change in accountants and the ROI.

COMMITTEES: None.

OLD BUSINESS:

NEW BUSINESS:

Thirdway Brand Trainers David Vinjamuri reported on his space audit results for the current library.

Linden Group: Grant Currier presented his first draft of drawings for the Elwood building remodel. A motion was made to approve Task 2 of the originally submitted design fee proposal at a cost of \$25, 900 to cover the next steps for the remodel. The motion was made by Trustee Blatti, seconded by Trustee Gill. The motion passed unanimously with a roll call vote.

Village of Manhattan: A representative from Farnsworth Group along with 2 members from the village presented plans for a revitalization of the downtown area of Manhattan.

Holidays and Closed Dates: A motion was made to approve the closing of the library on Saturday, March 4, 2023. This is the date of the Manhattan Irish Fest parade. A motion was made by Trustee Mason, seconded by Trustee English. The motion was passed unanimously with a roll call vote.

Capital Improvements: A motion was made to approve the purchase of new shelving units, tables and booth seating at a cost not to exceed \$16K. A motion was made by Trustee Murray, seconded by Trustee English. The motion passed unanimously with a roll call vote.

Library IQ Service: A motion was made to approve the purchase of new Library IQ software for circulation analysis and data tracking at a cost of \$6,950 a year. A motion was made by Trustee Blatti, seconded by Trustee English. The motion passed unanimously with a roll call vote. (Trustee Murray was absent for this motion.)

ADJOURNMENT:

The meeting adjourned at 6:18 pm.

Respectively submitted,

Marcy Juarez, Administrative Assistant