

MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT BOARD MINUTES

February 27, 2023

The regular meeting of the Board of Trustees, Manhattan-Elwood Public Library District was called to order at 4:32 pm.

ROLL CALL: Present: (voting members):, Sharon Gill, Keri English, Patti Blatti, Julie Mason, Tom Murray, Jan Krekel

Absent: Krislette Smeets

Library Staff: Ashley Hopper, Director; Marcy Juarez, Admin. Assistant

CHANGES TO AGENDA: None.

PUBLIC COMMENT: None.

AUDIENCE TO VISITORS: None

MINUTES: Minutes from January 23, 2023 board meeting were approved as written.

CORRESPONDENCE: - Krislette Smeets
- Will County Board of Review

FINANCIAL REPORTS: January Financials will be filed as presented.

PAYMENT OF SPECIAL BILLS: None.

DIRECTOR'S REPORT: Director Hopper gave an update on the Elwood building, staff in service date, the trustee survey from RAILS and the partnership with the Historical Society.

COMMITTEES: None.

OLD BUSINESS: - Elwood building updates

- Space planning changes
- Future Planning

NEW BUSINESS:

Financial Changes: A motion was made to approve the closing of the BMO bank account and transfer all funds to the Old Plank Trail account. The motion was made by Trustee Blatti, seconded by Trustee English. The motion was passed unanimously with a roll call vote.

Resolution 23-1 Approval and Execution of Elwood Energy Real Property Tax Assessment Settlement

Agreement: A motion was made to approve the Elwood Energy Real Property Tax Assessment Settlement Agreement by Trustee Murray, seconded by Trustee English. The motion was passed unanimously with a roll call vote.

Personnel Policy Updates -A motion was made to combine the current personnel policy on bereavement with the new Family Bereavement Leave Act by Trustee Mason, seconded by Trustee Murray. The motion was passed unanimously with a roll call vote.

Policy Updates: A motion was made to approve the policy changes on the fees table and the circulation limits table in the library policies (pg.9-10) by Trustee Murray, seconded by Trustee English. The motion was passed unanimously with a roll call vote.

ADJOURNMENT:

The meeting adjourned at 6:07 pm.

Respectively submitted,
Marcy Juarez, Administrative Assistant