

MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT BOARD MINUTES

May 22, 2023

The regular meeting of the Board of Trustees, Manhattan-Elwood Public Library District was called to order at 4:32 pm.

ROLL CALL: Present: (voting members): Patti Blatti, Keri English, Julie Mason, Tom Murray, Jan Krekel Sharon Gill -late

Library Staff: Ashley Hopper, Director; Marcy Juarez, Admin. Assistant

CHANGES TO AGENDA: Pushing the Decennial Committee Meeting to the beginning of the meeting.

PUBLIC COMMENT: None.

AUDIENCE TO VISITORS: Decennial Committee members - Barb Zaczek, Jonathan Carroll

SWEARING IN OF TRUSTEES: Jan Krekel, Thomas Murray were sworn into a 2-year unexpired term and Julie Mason and Sharon Gill were sworn in as full-term board members.

NEW TRUSTEE INTERVIEW/APPOINTMENT: Amanda Dearing was interviewed for the open Trustee position. A motion was made to appoint Amanda Dearing as a Trustee on the Board of Directors. The motion was made by Trustee Mason, seconded by Trustee Murray. The motion passed (Trustee Gill was not present) with a roll call vote.

ELECTION OF BOARD OFFICERS: A motion was made to elect the positions for the Board. The motion was made by Trustee Blatti and seconded by Trustee English. New officers include President: Thomas Murray; Vice President: Patricia Blatti; Secretary: Julie Mason; Treasurer: Keri English. The motion passed unanimously with a roll call vote.

MINUTES: Minutes from April 24, 2023 board meeting were approved as written.

CORRESPONDENCE: - letters for newly elected trustees from Will County

FINANCIAL REPORTS: April Financials will be filed as presented.

PAYMENT OF SPECIAL BILLS: None.

DIRECTOR'S REPORT: Director Hopper gave an update on the staff, school IGAs and the special use variance.

COMMITTEES: Budget Committee - Presented the 2023-2024 working budget. A motion was made to approve the 2023-2024 budget. The motion was made by Trustee English and seconded by Trustee Gill. The motion passed unanimously with a roll call vote.

Decennial Committee- The newly formed committee per the state of Illinois is comprised of the library board, the library director and two residents from the community. The two community committee members are Jonathan Carroll and Barb Zaczek. A motion was made to appoint the two community members to the Decennial Committee. The motion was made by Trustee Murray and seconded by Trustee Mason. The motion passed (Trustee Gill was not present) with a roll call vote.

- Public Comment -
- Formation and purpose of the committee
- OMA training
- Opportunities for sharing resources
- Next Meeting
- Survey of Residents

The next meeting of the Decennial Committee will be at the November 27, 2023 board meeting

OLD BUSINESS:

- Elwood building updates -

- Future Planning- discussed future possibilities for expansion and growth.

NEW BUSINESS:

Interview and Appointment of New Trustee: Moved to the beginning of the agenda.

Decennial Committee: moved to the beginning of the agenda.

Bid Proposal: A motion was made to accept the bid package to be accepted and scheduled for public notice to open the bidding process for the Elwood construction. The motion was made by Trustee Blatti and seconded by Trustee English. The motion passed with 6 Ayes and 1 abstention by Trustee Dearing.

Ordinance 23-1: A motion was made to pass the ordinance confirming plans for renovation of library property and proposing a finance plan. The motion was made by Trustee Mason and seconded by Trustee English. The motion passed with 6 Ayes and 1 abstention by Trustee Dearing.

Financial Changes - Maturing CDs: Certificate Fund CDs at PMA have matured and can be invested in high yield CDs. Old Plank Trail Bank also has options for high yield CDs. A motion was made to put \$200K into a one-year CD at PMA. The motion was made by Trustee English and seconded by Trustee Gill. The motion passed unanimously with a roll call vote.

A motion was made to move \$137K of special reserve funds to a 3-month CD at Old Plank Trail and to move \$100K of misc contingency funds to a 6-month CD. The motion was made by Trustee English, seconded by Trustee Blatti. The motion was passed unanimously with a roll call vote.

ADJOURNMENT:

The meeting adjourned at 6:12 PM.

Respectively submitted,

Marcy Juarez, Administrative Assistant