

# MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT BOARD MINUTES

June 26, 2023

The regular meeting of the Board of Trustees, Manhattan-Elwood Public Library District was called to order at 4:48 pm.

**ROLL CALL:** Present: (voting members):, Patti Blatti, Keri English, Amanda Dearing, Tom Murray, Jan Krekel  
Library Staff: Ashley Hopper, Director; Marcy Juarez, Admin. Assistant

**CHANGES TO AGENDA:** Motion to move the bid openings to the front of the agenda. Motion was made by Trustee English and seconded by Trustee Blatti. Passed with unanimous vote.

**PUBLIC COMMENT:** None.

**AUDIENCE TO VISITORS:** Neil Brown from Linden Group and Tina Royse from CCC Holdings, a bidding contractor.

**MINUTES:** Minutes from May 22, 2023 board meeting were approved as written.

**CORRESPONDENCE:** - TIF district letter from the Village of Elwood.

**FINANCIAL REPORTS:** May Financials will be filed as presented.

**PAYMENT OF SPECIAL BILLS:** None.

**DIRECTOR'S REPORT:** Director Hopper gave an update on the staff changes, the Per Capita grant and the TIF district update.

**COMMITTEES:** N/A

**OLD BUSINESS:**

- Future Planning- discussed scaling back the architect plans for Elwood to meet our budget needs.

**NEW BUSINESS:**

**Bid Openings:** Neil Brown opened the bids from CCC Holdings and Krause. A third bidder had an incomplete bid package and was disqualified. All bids exceeded our initial budget plan by more than double.

**Ordinance 23-2 - Approving Plans for Renovation of Library Property And the Finance Plan for the Renovation.** Tabled.

**Non-resident Tax Bill Method:** A motion was made to continue using the Non-Resident Tax Bill Method for out of district patrons that wish to obtain a library card. The motion was made by Trustee Blatti and seconded by Trustee English. The motion was passed unanimously with a vote.

**Ordinance 23-3 - Transferring Funds to the Special Reserve Fund-** A motion was made to transfer \$150,000 from the general fund to the special reserve fund from the 2022-23 Fiscal year. The motion was made by Trustee English and seconded by Trustee Krekel. The motion was passed unanimously with a roll call vote.

**ADJOURNMENT:**

The meeting adjourned at 6:16 PM.

Respectively submitted,

Marcy Juarez, Administrative Assistant