

# MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT BOARD MINUTES

July 24, 2023

The regular meeting of the Board of Trustees, Manhattan-Elwood Public Library District was called to order at 4:30 pm.

**ROLL CALL:** Present: (voting members): Keri English, Amanda Dearing, Tom Murray, Jan Krekel, Sharon Gill

Absent: Julie Mason, Patti Blatti

Library Staff: Ashley Hopper, Director; Marcy Juarez, Admin. Assistant

**CHANGES TO AGENDA:**None

**PUBLIC COMMENT:** None.

**AUDIENCE TO VISITORS:**None.

**MINUTES:** Minutes from June 26, 2023 board meeting were approved, the Review of Closed Minutes for January - June of 2023 were approved. The discarding of meeting recordings prior to January 2022 was approved. A motion was made by Trustee English and seconded by Trustee Dearing. The motion passed unanimously with a vote.

**CORRESPONDENCE:** - Jackson Generation case update by legal.

**FINANCIAL REPORTS:**June financials will be filed as presented.

**PAYMENT OF SPECIAL BILLS:** None.

**DIRECTOR'S REPORT:** Director Hopper gave an update on the staff changes, school meetups and the new Friends Foundation group.

**COMMITTEES:**

- **Budget Committee-** Discussion of the 2024-25 Tentative Budget Draft. No action was taken as we are awaiting updates from Will County.

- **Serving Our Public-** Trustee Dearing gave an overview of chapters 1 & 2. It was noted that the library's strategic plan will need to be updated for 2024. Chapters 3 -4 will be presented by Trustee Gill at the next meeting.

**OLD BUSINESS:**

- **Future Planning-** Discussed possible Manhattan building locations.

- **Elwood Construction Update** - The library plans to move forward with roofing/masonry and door replacements and repairs as an emergency project to seal the building from the leaking roof, current standing water, and further deterioration. Discussed placing ramp outside rather than inside the building. A motion was made to temporarily table formal action with the bid process by the board.. The motion was made by Trustee English and seconded by Trustee Gil. The motion passed unanimously with a vote.

**NEW BUSINESS:**

- **Ordinance 23-4 - 2% Tax Levy:** A motion was made to approve the annual special 2% tax levy for the building and maintenance fund.The motion was made by Trustee Krekel and seconded by Trustee English. The motion passed unanimously with a roll call vote.

**ADJOURNMENT:**

A motion was made to adjourn the meeting by Trustee English and seconded by Trustee Gil. The motion passed unanimously with a vote.

The meeting adjourned at 6:35 PM.

Respectively submitted,

Marcy Juarez, Administrative Assistant