

# MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT BOARD MINUTES

240 Whitson Street \* Manhattan \* IL \* 60442

August 28, 2023

The regular meeting of the Board of Trustees, Manhattan-Elwood Public Library District was called to order at 4:30 pm.

**ROLL CALL:** Present: (voting members): Keri English, Amanda Dearing, Tom Murray, Jan Krekel, Sharon Gill  
Julie Mason, Patti Blatti

Library Staff: Ashley Hopper, Director; Marcy Juarez, Admin. Assistant

**CHANGES TO AGENDA:** Lauri Pope with Mack & Associates presented the audit.

**PUBLIC COMMENT:** None.

**AUDIENCE TO VISITORS:**None.

**MINUTES:** Minutes from July 24, 2023 board meeting were accepted as presented.

**CORRESPONDENCE:** - Trustees were invited to the ribbon cutting of the McDonalds. Another tax appeal was received from Jackson Generation.

**FINANCIAL REPORTS:**July financials will be filed as presented. A motion was made by Trustee Blatti, seconded by Trustee Mason. The motion passed unanimously with a vote.

**PAYMENT OF SPECIAL BILLS:** None.

**DIRECTOR'S REPORT:** Given by Director Hopper..

## **COMMITTEES:**

- **Budget Committee-** The 2024-25 Tentative Budget draft was presented. A motion was made to accept the Tentative Budget as proposed by Trustee English, seconded by Trustee Blatti. The motion passed unanimously with a vote.

- **Serving Our Public-** Trustee Gill gave an overview of chapters 3 & 4. Chapters 5 -7 will be presented by Trustee Gill at the next meeting.

## **OLD BUSINESS:**

- **Elwood Construction Update** - The library obtained several bids for the repair and sealing of the Elwood location. These repairs are necessary to prevent further leakage and damage to the property with the upcoming fall/winter weather. The bids were for a roof replacement, masonry repairs, new windows and doors. A motion was made to accept the roof bid from Mueller roofing by Trustee English, seconded by Trustee Mason. The motion passed unanimously with a roll call vote.

- A motion was made to repair the brick facade of the building by RK Masonry by Trustee Mason, seconded by Trustee Gill. The motion passed unanimously with a roll call vote.

- A motion was made to install a new front window and new glass doors by S & J Doors by Trustee Dearing, seconded by Trustee Krekel. The motion passed unanimously with a roll call vote.

- A motion was made to authorize the Director to spend up to an additional \$15K for emergency repairs by Trustee English, seconded by Trustee Blatti. The motion passed unanimously with a roll call vote.

## **NEW BUSINESS:**

- **Audit Review:** A motion was made to accept the audit as presented by Trustee English, seconded by Trustee Blatti. The motion passed unanimously with a vote.

- **Resolution 23-2** - Amending the amended intergovernmental agreement providing for risk management and authorizing membership in the library insurance management and risk control combination to allow for substantive amendments to the intergovernmental agreements. A motion was made by Trustee Blatti, seconded by Trustee Gill. The motion passed unanimously with a vote.

- **Resolution 23-3** - Amending the amended intergovernmental agreement providing for risk management and authorizing membership in the library insurance management and risk control combination to allow for administrative amendments to the intergovernmental agreement. A motion was made by Trustee Gill, seconded by Trustee Mason. The motion passed unanimously with a vote.

- **IGA with Manhattan Park District** - A potential IGA with the park district was discussed.

- **Financial Changes - Maturing CD-** A motion was made to approve a money market account with a rate of 5% for general funds. The motion was made by Trustee English, seconded by Trustee Mason. The motion was passed unanimously with a roll call vote.

- **IPLAR Review** -

**Executive Session - 6:25PM** A motion was made by Trustee English, seconded by Trustee Mason to enter Executive Session.. The motion passed unanimously with a vote.

**Executive Session Adjournment - 6:55PM** A motion to exit Executive Seesion was made by Trustee Blatti, seconded by Trustee Mason. The motion passed unanimously with a vote. No motion was made to move forward on the real estate purchase discussed.

**ADJOURNMENT:**

The meeting adjourned at 7:03 PM.

Respectively submitted,

Marcy Juarez, Administrative Assistant