

# MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT BOARD MINUTES

240 Whitson Street \* Manhattan \* IL \* 60442

February 26, 2024

The regular meeting of the Board of Trustees, Manhattan-Elwood Public Library District was called to order at 4:29 pm.

**ROLL CALL:** Present: (voting members): Keri English, Amanda Dearing, Tom Murray, Jan Krekel, Sharon Gill, Patti Blatti, Absent – Julie Mason  
Library Staff: Ashley Hopper, Director; Marcy Juarez, Business/HR Manager

**CHANGES TO AGENDA:** Move Bid opening to the top of the Agenda.

**PUBLIC COMMENT:** None.

**AUDIENCE TO VISITORS:** Neil Brown from Linden Group

**MINUTES:** Minutes from January 22, 2024 were accepted and approved as presented with a motion made by Trustee Dearing and seconded by Trustee Blatti. The motion passed unanimously with a roll call vote.

**CORRESPONDENCE:** - None.

**FINANCIAL REPORTS:** January financials will be filed as presented. A motion was made by Trustee English, seconded by Trustee Gill. The motion passed unanimously with a roll call vote.

**PAYMENT OF SPECIAL BILLS:** None.

**DIRECTOR'S REPORT:** Given by Director Hopper.

**COMMITTEES:**

- **Budget Committee-** None
- **Serving Our Public-**
- **Village of Elwood Committee** – will Meet March 4, 2024 -Members consist of Trustee Blatti, Trustee Krekel and Trustee Mason.

**OLD BUSINESS:**

- **Elwood Construction Update** – Roof is complete, obtaining bids for front entrance planters and signage.

**NEW BUSINESS:**

- **Bid Openings for Elwood Project** – Neil Brown opened the two bids that were submitted for the Elwood project. The bid from Krause came in at \$347K and the bid from Cosgrove came in at \$435K. A meeting will be held on March 4<sup>th</sup> to approve one of the bids after their review.
- **IGA with Park District** – The IGA is being reviewed by the attorney and we are awaiting the final copy.
- **Program Calendar Proposals** – The library registration calendar system will become obsolete as of 8/31/24. The library is reviewing bids from other calendar/sign-up software vendors on a new option. No action was taken.
- **Board Comments** - Trustee Murray thanked both Ashley and Marcy for their help with obtaining proposals and overseeing the work currently being done with the Elwood property.

**ADJOURNMENT:** A motion was made to adjourn the meeting at 5:39PM by Trustee English, seconded by Trustee Blatti. The motion passed unanimously.

Respectively submitted,  
Marcy Juarez, Administrative Assistant