

BUDGET AND APPROPRIATION ORDINANCE

ORDINANCE NO. 23-5

**MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT
WILL COUNTY, ILLINOIS**

FISCAL YEAR JULY 1, 2023 to JUNE 30, 2024

This Ordinance constitutes the Budget and Appropriation Ordinance for the Manhattan-Elwood Public Library District, Will County, Illinois, for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

BE IT ORDAINED by the Board of Library Trustees of the Manhattan-Elwood Public Library District, Will County, Illinois, as follows:

SECTION 1. The following budget and appropriation amounts are adopted for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

	<u>Budget</u>	<u>Tentative</u>
Salaries/ Personnel expenses	675,000	\$877,808
IMRF	60,000	87,000
Health Insurance	60,000	79,000
Staff Development	10,000	14,000
Unemployment Insurance	3,000	4,000
Materials	95,000	123,500
Utilities	29,000	37,700
Programs	20,000	28,000
Debt Repayment	112,000	200,000
IT	18,000	25,400
Online Expenses	61,500	80,950
Legal	35,000	65,500
Membership Fees	2,000	4,000
Misc. Services	15,000	20,500
Operating Supplies	13,000	16,900
Public Relations	12,000	18,000
Technology Improvements	25,000	37,500
Publishing	2,500	4,500
Bldg/Land Improvements	30,000	80,000
Service Expansion	72,000	99,600
Financial Fees and Services	12,872.19	23,000
Total	1,362,872.19	1,926,858

BUILDINGS AND EQUIPMENT (.02% SPECIAL TAX)

Facility Cleaning and Maintenance	17,000	30,000
Outdoor Maintenance	10,000	25,000
Capital Improvements	48,000	85,000

Equipment Repair, Replacement and Maintenance	8,106.25	40,000
Insurance	12,000	20,000
Repair Services	2,500	40,000
Refuse Pickup and Shredding	1,000	1,914
Supplies	4,500	15,000
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Total	103,106.25	256,914

SOCIAL SECURITY SPECIAL TAX

Social Security Fund	42,687.30	\$ 98,270
<u>SUMMARY</u>		
Corporate 0.0015xEAV \$1,284,572,040	1,223,483.82	1,926,858
Buildings and Equipment (Special Tax) 0.0002 x EAV \$1,284,572,040	103,106.25	256,914
Social Security (Special Tax) 0.0000765 x EAV \$1,284,572,040	42,687.30	98,270
PA Adjustment	18,388.37	
Total	1,387,665.74	2,282,042

SECTION 2. As part of the Annual Budget, it is stated:

- a. The cash on hand at the beginning of the fiscal year is \$959,723.
- b. The estimated cash expected to be received during the fiscal year from all sources is \$1,508,666.
- c. The estimated expenditures for the fiscal year are \$1,508,666.
- d. The estimated cash expected to be on hand at the end of the fiscal year is \$959,723.
- e. The estimated amount of taxes to be received by the Manhattan-Elwood Public Library District during the fiscal year is \$1,387,666.
- f. The estimated amount of income to be received from sources other than library taxes for the fiscal year is \$121,000.

SECTION 3. Funds in the total amount of \$2,282,042 or so much thereof as may be authorized by law, be and the same are hereby appropriated as specified.

SECTION 4. All unexpended balances of proceeds received annually from public library taxes not in excess of statutory limits may be transferred to the Special Reserve Fund.

PASSED by the Board of Library Trustees on September 25, 2023.

AYES: _____

NAYS: _____

ABSENT: _____

Tom Murray, President
Board of Library Trustees
Manhattan-Elwood Public Library District

ATTEST:

Julie Mason, Secretary
Board of Library Trustees,
Manhattan-Elwood Public Library District

(SEAL)

STATE OF ILLINOIS)
) SS.
COUNTY OF WILL)

CERTIFICATE OF AUTHENTICITY

I, Julie Mason, the duly qualified and acting Secretary of the Board of Library Trustees of the Manhattan-Elwood Public Library District, Will County, Illinois, and the keeper of the records thereof, hereby certify that attached hereto is a true and correct copy of an Ordinance entitled:

BUDGET AND APPROPRIATION ORDINANCE

ORDINANCE NO. 23-5

adopted at a regular meeting of the said Board of Library Trustees held on September 25, 2023

Julie Mason
Board of Library Trustees
Manhattan-Elwood Public Library District

Date signed: September 25, 2023

(Library Seal)

RESOLUTION 23-4

I, the undersigned, do hereby certify that the following is a complete, true and correct copy of certain resolutions of the Board of Trustees of the Manhattan-Elwood Public Library District, a library duly organized and existing under the laws of the State of Illinois, which resolutions were duly adopted at a duly called meeting of said Board, held on September 25, 2023, a quorum being present, and are set forth in the minutes of said meeting; that I am keeper of the seal and of the minutes and records of this Board; and that the said resolutions have not been rescinded or modified.

BE IT RESOLVED, that pursuant to Chapter 108 ½, Article 21 Section 21-121, a tax shall be levied to meet the cost of participating in the Federal Social Security Insurance program.

BE IT FURTHER RESOLVED, that pursuant to Chapter 81, Section 1003-1 of the Illinois Revised Statutes, equipment and maintenance expense shall be levied in the amount of \$256,914.

In Witness Whereof, I have hereunto subscribed my name and affixed the seal of said library this _____ day of _____, 2023.

Julie Mason, Secretary

RESOLUTION 23-5

BE IT RESOLVED, that pursuant to Chapter 1004-15, Paragraph 4-15 of the Illinois Revised Statutes, the Board of Trustees of the Manhattan-Elwood Public Library District, a library duly organized and existing under the laws of the State of Illinois, has adopted a Budget and Appropriation Ordinance at a duly called meeting of said Board, held on September 25, 2023, a quorum being present, and are set forth in the minutes of said meeting; that I am keeper of the seal and of the minutes and records of this Board; and that the said resolution has not been rescinded or modified.

In Witness Whereof, I have hereunto subscribed my name and affixed the seal of said library this _____ day of _____, 2023.

Julie Mason, Secretary