

# MANHATTAN-ELWOOD PUBLIC LIBRARY DISTRICT BOARD MINUTES

240 Whitson Street \* Manhattan \* IL \* 60442

August 26, 2024

The regular meeting of the Board of Trustees, Manhattan-Elwood Public Library District was called to order at 4:31 pm.

**ROLL CALL:** Present: (voting members): Tom Murray, Sharon Gill, Keri English, Jan Krekel, Amanda Dearing, Patti Blatti  
Library Staff: Ashley Hopper, Director; Marcy Juarez, Business/HR Manager

**CHANGES TO AGENDA:** Audit will be presented first.

**PUBLIC COMMENT:** None.

**AUDIENCE TO VISITORS:** Laurie Pope from Mack and Associates presented a clean audit.

**MINUTES:** Minutes from the July 22, 2024 meeting were accepted and approved as presented with a motion made by Trustee English and seconded by Trustee Dearing.

**CORRESPONDENCE:** None.

**FINANCIAL REPORTS:** July financials will be filed as presented. A motion was made by Trustee English, seconded by Trustee Blatti. The motion passed unanimously with a roll call vote.

**PAYMENT OF SPECIAL BILLS:** None.

**DIRECTOR'S REPORT:** Given by Director Hopper.

## COMMITTEES:

- **Budget Committee-**
- **Serving Our Public-** Chapters 1 & 2 was presented by Trustee Blatti. Chapters 3 & 4 will be review by Trustee Dearing
- **Village of Elwood Committee –**

## OLD BUSINESS:

- **Elwood Branch Update –** Construction is set to be substantially completed by September 11<sup>th</sup>.
- **Manhattan Building Updates –** The meeting room will be getting new flooring in September.

## NEW BUSINESS:

- **Audit Review by Mack & Associates –** Mack & Associates reviewed the audit with no known discrepancies or findings.
- **Krause Pay Request #2 –** A motion was made to make the second installment payment to Krause Construction for the Elwood renovation, by Trustee English. The motion was seconded by Trustee Gill. The motion passed unanimously with a roll call vote.
- **Personnel Policy Update-** HR source reviewed the personnel policy and made suggested changes. The changes have been implemented into the policy handbook. A motion was made to approve these changes by Trustee English, seconded by Trustee Blatti. The motion passed unanimously with a roll call vote.
- **Elwood Opening Logistics –** no set plans due to no set date for an opening.
- **IPLAR Annual Report -** Will be submitted by the end of the month.

**Board Comments:** Trustee Blatti asked about recent spam emails.

**ADJOURNMENT: 6:42PM** Motion made by Trustee English and seconded by Trustee Dearing.

Respectively submitted,  
Marcy Juarez, Business/HR Manager